



Assurance Lien Service

Searching Filing Training



UTAH STATE
CONSTRUCTION REGISTRY

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File a Preliminary Notice

Enter Information

*****This form follows the same format as the SCR.**

FILL OUT AS MUCH INFORMATION AS YOU CAN. IF YOU CAN'T COMPETE IT, OR NEED HELP FINDING MISSING INFORMATION, SAVE A DRAFT AND EMAIL OR FAX THIS FORM TO OUR OFFICE. Kelly@lienservice.com or (801) 383-4519

I am the:

Project Description:

REQUIRED

OWNER INFORMATION

Name:

REQUIRED

ORIGINAL CONTRACTOR INFORMATION

Name:

REQUIRED

PROJECT PROPERTY

County:

REQUIRED

REQUIRED

Tax Parcel ID:

Property address is required if it exists. If it doesn't exist, the property description is required.

Street Address:

A LEGAL DESCRIPTION OR STREET ADDRESS IS REQUIRED

Legal Description / Meets & Bounds:

City:

REQUIRED

State:

REQUIRED

Zip:

REQUIRED

This is a Government Project or a project that Commenced before August 1, 2011.

(This filing must be linked to a Notice of Commencement and does not require parcel numbers.)

CONTRACTED BY

Name: REQUIRED

Street Address: REQUIRED

Street 2:

City: REQUIRED

State: REQUIRED

Zip: REQUIRED

PERSON FURNISHING LABOR, SERVICE, EQUIPMENT OR MATERIAL

Name: REQUIRED

Street Address: REQUIRED

Street 2:

City: REQUIRED

State: REQUIRED

Zip: REQUIRED

Email: REQUIRED

Phone: REQUIRED

Comments:

Emails will be sent to these optional email addresses whenever anyone files against this property.

Filer Email 1:

**EMAIL OR FAX:
KELLY @LIENSERVICE.COM
(801)383-4519**

Your name:
Email (required)

Date Submitted

Contact
Number

Last day to file
(20th day of first
work)

SAVE & SEND

P. O. Box 160083 Clearfield, Utah 84016
Send to Email & Fax: Kelly@lienservice.com Fax (801) 383-4519 CELL (801) 520-4500